



5 MICRONS INC. 425-440-8787
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 www.5microns.tech

SAMPLE CUSTODY FORM
 Mail: 7100 Fort Dent Way #100
 Tukwila, WA 98188

PROJECT NUMBER _____

CLIENT NAME:*	SITE ADDRESS:*	RELINQUISHED BY:
ADDRESS:*		DATE/TIME:
TELEPHONE:*	INSPECTOR:	RECEIVED BY:
Email address:*	DATE SAMPLED:*	DATE/TIME:
CELLULAR:*		Select: 24 hr _____ 2-3 days _____

SAMPLE NO	LAB NO	MATERIAL DESCRIPTION*	MATERIAL ID	LAYER AND SUBSTRATE	EACH LOCATION OF MATERIAL	QTY.	TREAT	%	TYPE	OTHER FIBERS
*		*								

Payment: We accept all major credit cards. No Checks please. Your report will be forwarded to you via email after payment is received. Once your information is ready, we will send you an email with a payment link.

DIRECTIONS—MUST READ FIRST:

- Wear disposable latex gloves
- Carefully cut about 3 square inches of the suspected material
- Place in a container or clear plastic bag and then tightly close
- Label the bag or container with the date, time, and name of the material
- Download our chain of custody form and complete all the sections with an asterisk
- Place the chain of custody form in the sample bag in and in the package
- Mail us the package but DO NOT USE FIRST CLASS MAIL (see below)
- Wipe all tools used to collect samples
- Where do I mail my material sample?

All samples must be mailed or delivered to the following address *at Tabor 100 co-working offices:

5 Microns Inc.

7100 Fort Dent Way #100

Tukwilla, WA 98188

IMPORTANT-MUST READ FIRST: All mail-in samples must have a tracking number and include our asbestos chain of custody form to be processed. If the chain of custody form is missing, your sample(s) will not be accepted and processed. Drop-offs **MUST** have the COC form inside your package but not in the sample bag. **DO NOT MAIL YOUR SAMPLES BY FIRST CLASS MAIL.** Send your sample(s) via USPS Priority Mail, UPS, and FedEx. It is essential to closely follow these directions so our asbestos testing lab can promptly process your sample(s).

***PLEASE NOTE FOR ALL DROP-OFFS:** All samples must be dropped off at the back of the office building located at 7100 Fort Dent Way Tukwila WA outside the Tabor 100 Office and placed inside the black dropbox pictured below. Do not take your samples to the front desk. The front desk will not accept drop-offs over the counter, **NO EXCEPTIONS!**

